

## Belknap County Delegation Subcommittee Minutes

### Nursing Home ~ 01/31/14 at 1:00 pm

Members Present: Rep. Worsman (sitting in for Chair Rep. Comtois) and Representatives Cormier, DiMartino, Flanders and Fink.

Absent: Rep. Comtois.

Also present: Debra Shackett, Glen Waring and Commissioner Philpot and Nedeau.

**Nursing Home revenue:** Mathew Logue, Nursing Home Administrator reviewed revenues with the committee. Members discussed Proshare, managed care systems, the revenue side of salaries from Admin & Finance and the offset revenue account for the bed tax. (Bed tax = 53000 and revenue offset = 34044).

**Nursing Home Expenditures:** Members asked about the difference in the department's request and the Commissioners recommendation in line item 53435, IT system upgrade. Mr. Logue said the difference was the money for the Electronic Medical Records project. When going through the budget on a needs basis, this item was removed until it is mandated that the county must do it. They also inquired why in line item 56680 he requested 2,800 and the Commissioners recommend Zero. Mr. Logue said that was for 2 way radios. They were a want vs. a need. Chair asked about reductions in the salaries/benefits of dietary. There is one less position thus creating a reduction. Same as in account 51130; there was a vacant position that they decided not to fill. The Nursing Home is finding it harder to recruit RN's. Committee asked why line item 56130, Travel was increased. The administrator asked for more money in case they have to utilize outside non-emergency wheel chair vendor to take patients out because the Nursing Home van is on the verge of ending its useful life. Activities department was also reduced to 5 full time employees from 7 as it was determined that they were heavily staffed and could provide the same level of service with 5 people, thus the savings. Rep. Cormier asked what he does if something costly happens, like a repair in the kitchen. That is what the contingency in the budget is used for. Chair Worsman asked if there was a place in his budget that they could reduce by \$20K and put that money in a reserve account. Rep. Greemore asked about staffing on the night shift and Rep. Worsman asked about cross shift staggering. Chair Worsman wanted to have an impact study put together on money savings by implementing the electronic medical records. Administrator Shackett said this project is something the county definitely wants to do. Mr. Logue said it would be a more efficient process for the Nursing staff and would pay for itself in the 1<sup>st</sup> year. Rep. Greemore asked for an analysis of the year end result of the supplemental appropriation for the money received from Medicare A patients. Chair Worsman said all info is needed ASAP as she intends for the budget vote to take place on 02/18/14.

**Adjourn:** Unanimous motion to adjourn at 3:10 pm.

Respectfully submitted,

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Angela A. Bovill, Administrative Assistant